

HUMAN RESOURCES OFFICE KANSAS NATIONAL GUARD 2800 SW TOPEKA BLVD TOPEKA, KS 66611-1287	DATE 28 July 2016	ANNOUNCEMENT NO. 66-2016
OPEN TO: Current members of the Kansas Air National Guard or those eligible to become	APPLICATIONS WILL BE ACCEPTED UNTIL 1600 HRS, 14 September 2016	
MILITARY POSITION TITLE & NUMBER: Production Recruiter Pos# 713544	MIL AFSC 8R000/TSgt	APPOINTMENT FACTORS See Below
LOCATION OF POSITION 190 FSS Forbes Field, Topeka KS 66619	Minimum Rank SrA	Maximum Rank TSgt

QUALIFICATIONS:

- 1) Applicants must possess a 5 Skill Level in any AFSC to qualify.
- 2) Persons receiving a Federal military retirement or retainer pay are not eligible
- 3) Non-AGR Air Applicant must meet the physical requirements of AFI 48-123, Attachment 3 prior to being placed on AGR tour.
- 4) Military grade will not exceed the maximum authorized grade on the unit military document
- 5) Applicant must meet the physical qualifications for weight standards outlined in DODI 1308-3 prior to be placed on AGR tour. If selected, member must comply with physical fitness standards outlined in AFI 36-2905.
- 6) Must meet all requirements of ANGI 36-101.
- 7) Applicants will not be considered for interview if they do not have a current passing fitness score.
- 8) For additional AFSC information see duty requirements in current AFECDD: <https://gum.afpc.randolph.af.mil>.
- 9) Must be knowledgeable of the organization, mission, and operations of the ANG.
- 10) Comply with military duty eligibility requirements IAW ANGI 36-101 and AFECDD.
- 11) Must be a Senior Airman (E4) through Technical Sergeant (E6).
- 12) Appearance must project a favorable image of the ANG IAW AFI 36-2903 and AFI 36-2905 standards. Must maintain outstanding appearance, military bearing and high standards of conduct to include no history of disciplinary actions.
- 13) Must be willing to work long and irregular hours, be subject to public scrutiny, and become involved in civic and military activities that support the local community.
- 14) Individual must demonstrate a positive attitude and be enthusiastic about performing ANG R&R duties.
- 15) Must possess clear and effective oral and written communication skills with a working knowledge in current computer software applications.
- 16) Completion of USAF/ANG/AFRES Basic Recruiting Course is mandatory.
- 17) Prior qualification at the 5-skill level (3-skill level if no 5-skill level exists) in any AFSC is mandatory for entry into this Special Duty Identifier.
- 18) Must attain/maintain training standards and task certifications according to specific duty position Job Qualification Standards (JQS).
- 19) No history of emotional instability, personality disorder, or other unresolved mental health problems.
- 20) No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.
- 21) Must possess a valid state/territory driver's license to operate government motor vehicles (GMV) IAW AFI 24-301, Vehicle Operations.
- 22) No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for committing acts of malpractice or misconduct or engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships, or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates.

SELECTING SUPERVISOR:

Brent Salmans, LtCol, Commander, 190 FSS, (785) 274-4134, DSN: 720-4134

APPLICATION PROCEDURES:

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the 190 Force Support Squadron, ATTN: Full Time Manning, MSgt Sarah Webster, 5920 SE Coyote Drive, Forbes Field, Topeka, KS 66619. Applications will include:

- 1. Signed NGB Form 34-1 - Application for Active Guard Reserve (AGR) Position**
- 2. Recent Report of Individual Fitness from the Air Force Fitness Management System (AFFMS)**
- 3. Record Review RIP (from vMPF)**
- 4. Point Credit Summary (from vMPF)**
- 5. Official Photo**

NOTE:

1. *Failure to provide all the required documents will result in application being returned without further action.*
2. *Applicants must sign NGB Form 34-1; failure to sign the form will result in application being returned without further action. NOTE: Please ensure 34-1 reflects Tour Announcement number, current telephone number and all AFSCs for which you are qualified.*
3. *If selected for the job, member must have a current passing fitness and AGR physical prior to being placed on AGR tour.*

FOR FURTHER INFORMATION: For questions regarding the specific vacancy and position, contact the selecting supervisor. For questions regarding the application process, please contact MSgt Sarah Webster, 190 FSS/FTM, DSN: 720-4153, COMM: 785-861-4153.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for this position without discrimination for any non-merit reason such as race, sex, religion, national origin, lawful, political or other affiliations, marital status, age or membership/non-membership in an employee organization.